



CPSM® Exam Preparatory Course

“CPSM® - one of the world’s most prestigious designations for supply management”

If you are working in the fields of procurement, merchandising, logistics, supply chain, transportation, manufacturing management, warehouse management, or quality management, have you thought of associating yourself with a world class supply management organization and obtaining one of the world’s most prestigious qualifications in supply management? The Certified Professional in Supply Management (CPSM®) is right for you.

What is CPSM®?

The Certified Professional in Supply Management (CPSM®) designation is a professional certification administered by The Institute for Supply Management (ISM), the organization that publishes the world’s renowned Purchasing Managers Index (PMI) in US. CPSM® qualification is created for supply management professionals who are forward thinking and wish to boost ones’ knowledge, skills and career through a greater understanding of all supply chain related components.

Who can achieve the CPSM® certification?

CPSM® Certification Requirements

1. A minimum of 3 years full-time, professional supply management experience (non-clerical and nonsupport) with a bachelor’s degree from a regionally accredited institution or international equivalent **OR** 5 years of full-time, professional supply management experience (non-clerical and nonsupport) without a qualified bachelor’s degree; and
2. Pass the 3 modules of CPSM® Exams.

How are the CPSM® exams structured?

There are 3 CPSM® Examinations:

1. **Supply Management Core — Exam 1 (180 questions, 3 hours)**
Coverage: sourcing, category management, negotiation, legal and contractual, supplier relationship management, cost and price management, and financial analysis.

2. Supply Management Integration — Exam 2 (165 questions, 2 hours and 45 minutes)

Coverage: supply chain strategy, sales and operations planning – demand planning, sales and operations planning – forecast planning, sales and operations planning – product and service development, quality management, logistics and materials management, and project management.

3. Leadership and Transformation in Supply Management — Exam 3 (165 questions, 2 hours and 45 minutes)

Coverage: strategy development, stakeholder engagement, people development and coaching, systems capability and technology, risk and compliance, corporate social responsibility and ethics.

The CPSM® Exams are computer based. They are conducted in a designated exam center in Hong Kong throughout the year, subject to space availability. The exam fee for each module/exam is US\$229 for ISM members or US\$379 for non-members.

What is the ISM-HK CPSM® Exam preparatory course about?

ISM Hong Kong (ISM-HK) organizes the CPSM® Exam preparatory course on a regular basis. Details of the upcoming course are as follows:

Modules	Date and time*
CPSM® exam module 1	12/12/2020 (Sat) 10:00am-1:00pm 13/12/2020 (Sun) 10:00am-1:00pm 09/01/2021 (Sat) 10:00am-1:00pm 10/01/2021 (Sun) 10:00am-1:00pm 16/01/2021 (Sat) 10:00am-1:00pm 17/01/2021 (Sun) 10:00am-1:00pm
CPSM® exam module 2	06/03/2021 (Sat) 10:00am-1:00pm 07/03/2021 (Sun) 10:00am-1:00pm 13/03/2021 (Sat) 10:00am-1:00pm 14/03/2021 (Sun) 10:00am-1:00pm 20/03/2021 (Sat) 10:00am-1:00pm 21/03/2021 (Sun) 10:00am-1:00pm
CPSM® exam module 3	15/05/2021 (Sat) 10:00am-1:00pm 16/05/2021 (Sun) 10:00am-1:00pm 22/05/2021 (Sat) 10:00am-1:00pm 23/05/2021 (Sun) 10:00am-1:00pm 29/05/2021 (Sat) 10:00am-1:00pm 30/05/2021 (Sun) 10:00am-1:00pm

*Date and time may be updated according to instructors’ availability, further notice will be provided to registered participants.

Instructors: CPSM® Trainer, CPSM® qualified professionals and industry experts.
Location: Online
Format & Language: Online classes in English

Admission: Anyone who is keen to build a career in supply management and would like to obtain the CPSM® qualification. Masters and undergraduate students may also apply.

Course fee:

(CEH = 18 hours per Module)	ISM-HK Member	Non Member	Course re-takers / CPSM® Holder / Student Member
For one Module	HK\$4,000 → HK\$3,200	HK\$5,250 → HK\$4,200	HK\$600
For two Modules	HK\$7,380 → HK\$5,900	HK\$9,750 → HK\$7,800	HK\$1,200
For three Modules	HK\$9,750 → HK\$7,800	HK\$12,380 → HK\$9,900	HK\$1,800

(The Course Fee does not include the CPSM® exam fees)

Discounts and benefits:

- **First ever online course:** 20% off for all modules (discounted as shown above).
- **Referral benefits:** HK\$2,000 will be refunded to the referrer for every student they referred. Both the referrer and referee must sign up for all 3 modules. There is no upper limit on the number of students referred.
- **Re-certification and student discounts:** A special rate at HK\$600 per module is granted only to ISM-HK course re-takers, student members and existing holders of ISM CPSM® qualification for the purpose of knowledge refreshment and/or obtaining Continuous Education Hours (CEH) towards the re-certification of CPSM® qualification. Please note that only full-time undergraduate students are eligible to become student members.

Notes:

1. ISM-HK reserves the right to accept or reject any application and cancel this course.
2. No refund is allowed after payment if the course is launched as planned. In case of cessation of the course or rescheduling of course day due to the reasons other than uncontrollable situations (e.g., typhoon or black rainstorm), and upon request of particular participant, ISM-HK will refund within one month to the participant on a pro-rata basis the tuition fee paid for the incomplete portion.

CPSM® Exam preparatory course information session

ISM-HK is going to organize an information session regarding the CPSM® Exam preparatory course on **14th November 2020 (Saturday)** from **11:30 a.m. - 12:30 p.m.** through online **Zoom** platform.

Zoom link: <https://polyu.zoom.us/j/99142728772?pwd=UjJzQmdtRXUrSi9uSHNlUUp3MlR0Zz09>
(Meeting ID: 991 4272 8772, Passcode: 657937)

You are most welcome to join us and learn more about the CPSM certification, exam and our preparatory program. We will answer any enquiries that you have during this session. This information session is completely free of charge.

CPSM[®] Exam Preparatory Course by ISM-HK

Registration Form

To: ISM-HK

I intend to enroll for the course. My details are as follows:

Name:	Title:
ISM Membership no. (for members only):	
Company (if any):	
Position (if any):	
Qualification (Certificate / Diploma / Degree/ CPSM [®] / C.P.M. / Others – please specify): (Please submit a copy of the certification for proof reference.)	
Working Experience in Logistics, Purchasing and Supply (no. of years): (Please describe the relevant job duties.)	
Correspondence Address:	
No. of Participant*: 1	E-mail Address:
Fax No.(optional):	Contact Tel No.:
Referral benefits: Yes/No Name of referee (if any):	

* Please use a separate form for each individual application. Incomplete form will not be processed.

Course Fee: CPSM[®] Exam fee is **NOT included** in the course fee

	ISM-HK Member	Non Member	Course re-takers / CPSM[®] Holder / Student Member
For one Module	<input type="checkbox"/> HK\$3,200	<input type="checkbox"/> HK\$4,200	<input type="checkbox"/> HK\$600
For two Modules	<input type="checkbox"/> HK\$5,900	<input type="checkbox"/> HK\$7,900	<input type="checkbox"/> HK\$1,200
For three Modules	<input type="checkbox"/> HK\$7,800	<input type="checkbox"/> HK\$9,900	<input type="checkbox"/> HK\$1,800

Discounts:

- **First ever online course:** 20% off for all modules (already discounted as shown above).
- **Referral benefits:** HK\$2,000 will be refunded to the referrer for every student they referred. Both the referrer and referee must sign up for all 3 modules. There is no upper limit on the number of students referred.

CPSM[®] Course Information Session

Will you attend the CPSM[®] Course Information Session on 14th November 2020 (Saturday), 11:30a.m. – 12:30 p.m.?

- Yes
 No
 Maybe

Instructions for payment and submission of registration form:

Please pay directly to “Institute for Supply Management Hong Kong Limited” Hang Seng Bank, account No. **359-243003-668**, and attach the pay-in slip copy together with your completed registration form by email to Administrative Officer of ISM-HK (email: ismprd1@gmail.com).

For enquiries, please contact our Administrative Officer through email or phone call: (+852) 9457 0476.

Confirmation

I hereby confirm to register for the CPSM[®] Exam Preparatory Course organized by ISM-HK

Name and Signature

Date